**报刊订阅单**

单位名称：

投递地址：

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| 报刊代号号 | 报刊名称 | 起止日期 | 份数 | 年价 | 合计款额 |
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|  |  |  | 共计款项 | |  |

部门负责人签字（盖章）： 经办人： 经办人电话：

**注：投递地址：填写（新校区或本部）即可。**